

Carmel Adventist
College Primary



Kindy - Year 6 Ph. 9291 6300

Newsletter



CARMEL PRIMARY
ADVENTIST COLLEGE

February 8, 2019 | Term 1 | Issue 1

WELCOME ...to our Parents, Students and Friends for 2019!

Message from our Principal... Mrs Janine Taylor

Dear families,

Welcome back! It's an exciting time for our staff and students as we all embark on successful teaching and learning for 2019. I hope that you were able to enjoy spending time with family and friends over the break, and are now feeling refreshed and ready to take on the many opportunities offered once again this year.

All of our staff share the ambition to provide every child, in every class with the support they need to best help them fulfil their potential, and they have spent much time prior to this week to prepare high quality and relevant programs.

A special and warm welcome to...

- all our new families and students, we hope you feel welcomed and part of this wonderful school learning community.
- our Kindergarten students who have come to school for the first time with great excitement, enthusiasm and anticipation.
- Mrs Sara Foster (Year 6) teacher. After advertising across Australia and New Zealand we are delighted to say that we found the ideal candidate not too far from home. Mrs Foster comes to us from.....school. Sara is a teacher with many talents and has a deep desire to help students to do their very best in all areas of school life.

Events Calendar

FEBRUARY

Parent/Teacher Meet & Greet.....Feb 11
Storytime in the Bush commences.....Feb 12
Swimming Lessons (PP-Yr6).....Feb 18-Mar 1

MARCH

Labour Day Public Holiday.....March 4
Parent/Teacher Interviews.....March 12
(3YO Kindy – Year 2 only)
Week of Worship.....March 25-29

APRIL

Parent/Teacher Interviews.....April 10
(Years 3 - 6 only)
Term 1 concludes.....April 12
Easter (in School Holidays).....April 19-April 22

Continued

Pg. 3

GENERAL

Before School Supervision

A teacher is on playground duty from 8.30am each day. Please do not leave students unsupervised on campus before 8.30am

Thank you for noting this.

Attendance and Punctuality

It is great to have our students back and settled into the learning program with their teachers. We really do appreciate your efforts to have the children on time for the start of school. For Primary, the first bell is at 8:45am. It is a requirement that Attendance Rolls are marked at 8:50am.

If your child is late to school for any reason, you (parent or guardian) **MUST** sign the late register book in the office **BEFORE** your child/ren can go to class. Students will be given 'Late' card to give to their teacher, which informs the teacher that they have been 'signed in' at the front office.

After School Supervision & Pick-up

The safety of your children is of paramount to us and because of this we have policies and routines in place to ensure that students leave the grounds safely once school is over for the day.

The Kindy and Pre-Primary classes are dismissed at the 3:10pm bell. The final bell for the day is at 3:15pm. For Years 1–6, classwork is finished and students dismissed at this time. If parents have not arrived by this time,

students from Year 1-6 are to make their way to the front of the school (near the library) and sit on the wall where teachers are on duty to supervise until parents arrive.

If students are riding their bike home, students are to collect their bike, walk to the drink fountain outside the staffroom (previously Yr 4 classroom) and wait for a teacher to assist with crossing the road.

If students are catching the bus home, they are to make their way to the front of the school (near the front office) and line up in the respective bus line.

IMPORTANT

Please ensure that any change of plans to afternoon transport details are made directly to the class teacher or through the office by a parent or a guardian (not a student). This includes students using the free shuttle service down to the High School. Changes to plans can be notified or made through a written note, a phone call or an email by a parent or guardian.

Please note that in the absence of permission from you, we have no choice but to follow the regular routine for your children. Thank-you.

PARENT TEACHER MEET & GREET

MONDAY, FEBRUARY 11
AT CARMEL PRIMARY

We invite our Carmel Primary families to our Parent Teacher Meet & Greet. This will be a wonderful opportunity to welcome everyone back and meet with your child/ren's class teacher.

The evening will **commence at 6pm** with a BYO Picnic Tea on the school oval, followed by an official welcome at 6:15pm. We will be serving dessert (fruit salad and icecream) from 6:30pm.

Information sessions will be held in classrooms at the following times:

Session 1 – 7:00pm – 7:15pm

Session 2 – 7:20pm – 7:35pm

Teachers will discuss homework, class routines, expectations etc.

See you there!

Canteen Lunch Orders

Walliston Deli School Lunch Orders are now online!!

Lunches can be pre-ordered in advance and you no longer have to scavenge around the house for change.

See page 8 of the newsletter for information on how to get started.

Please note that starting week 3, students will no longer be able to place a lunch order at the front office.

Uniform Shop Opening Hours

Carmel Primary (Sports Uniform)

The uniform shop at the Primary school is open on Friday mornings from 8:45am-9:15am.

Carmel Secondary (Formal Uniform)

The uniform shop is open...

Monday – 8:30am-9:00am

Tuesday – 3:30pm-4:00pm

Thursday – 8:30am-9:00am

****Please note that smaller sizes in the grey shorts have now arrived at the Secondary Uniform Shop.**

cont.

- Mrs Debra Sheldrick joining our Early Childhood team as the Teacher Assistant. Deb comes to us as a fully qualified teacher who has decided to get back into the Early Childhood scene by working as an Education Assistant with our very talented Mrs Fehlberg and Mrs Hort.
- Mrs Laurene Chapman who will be working part-time as an Education Assistant across a number of classes this year. Laurene previously worked for us in the administration area but has changed pathways and is joining the teaching and learning team.

And a welcome back to our...

- Wonderful, dedicated staff who have spent many hours planning and preparing during the holidays.
- returning families who continue to trust and support our school community.

The Carmel teaching and learning team has been busy at work planning for 2019. We look forward to sharing these plans with you over the next few weeks.

We pray for God's blessing on all members of our community for the year ahead.

God, our Father

Bless us, so that your Spirit within us will give us a common bond, as together we take responsibility for well-being of your children.

We ask for strength and determination to create more space in our lives for You.

So that by the example of our lives,

Our children will be inspired to follow Your ways.

Janine Taylor
Principal



Swimming Lessons commence on **Monday, 18th February** and will run for 2 weeks. During this time, we request that ALL students wear their Sport uniform to school every day. They need to bring their swimwear, towel and goggles in a waterproof bag to school in the morning. **PLEASE ENSURE THAT ALL ITEMS OF CLOTHING ARE CLEARLY LABELLED.**

LESSON TIMES

(NB. Bus return times are approx.)

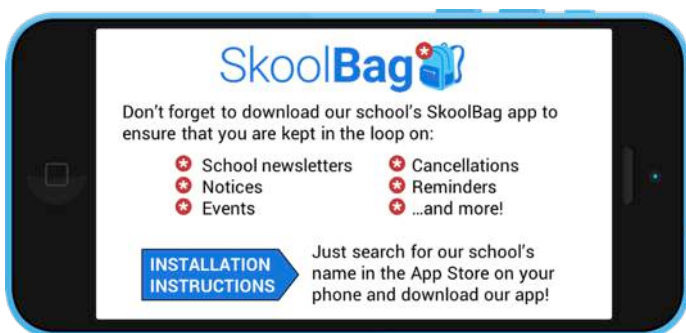
Yr 2, 4, 5 & 6 Bus leaves 12:15am
Lesson 1:00pm
Arrive back to school ~ 2:30pm

PP, Yr 1 & 3 Bus leaves 1:00pm
Lesson 1:40pm
Arrive back to school ~ 3:00pm

If for any reason you need to collect your child from Belmont Oasis, please speak directly to your child's teacher **BEFORE-HAND** and confirm in writing. Any child not collected by a parent by the time the bus leaves, will be put on the bus and returned to the school. NO child will be left at the pool unattended.

Swimming lessons are held at the **Belmont Oasis Leisure Centre, Progress Way, Belmont**. Spectators are charged an entry fee at the pool.

Parents, please note that the 'grading system' from the Department of Education for Interim swimming can vary. Whilst your child/ren may have done swimming lessons either privately or during the school holidays, their swimming level is determined by the swimming instructors for the Department of Education.



SmartRider Cards

SmartRider cards can be ordered online by going to www.monitorwa.com.au

(Scroll down to the 'SmartRider Web Portal')



On Registration Day you would have received an A4 envelope with a bright yellow label on the front with the following forms:

- **2019 'Blue' Fee Payment Commitment Form (return by Friday, 15 Feb)**
- **Confidential Student Information Form 2019**
- **Swimming Permission Slip**
- **NAPLAN Data Collection Form (years 3 & 5 only)**
- **Photo Permission Form (new families only)**

If you were unable to attend registration day the envelope would have been sent home with your child on the first day of school. If you have not yet returned your forms please do so by **Monday, 11th February**.

Thank you to our families who have already returned these forms.

School Fees for 2019

If you have not yet returned your 2019 Fee Commitment Form (the blue one attached to the back of your letter and fee statement) please return it by **next Friday, 15th February**.

It is essential that a new commitment form is returned each year as authorisations are not automatically carried on from one year to the next. For your convenience, you are invited to scan your completed form as a PDF and email directly to narelleduncan@adventist.org.au. If you have misplaced your form or would like to arrange a payment arrangement outside the advised Options please feel free to contact the front office.

Thank you to those families who have already returned their forms.

It is important to note that the Prompt Payment Discount is only made available when payments are made on or before the following dates:

Option A: One annual payment with a 5% discount on tuition fees (due 1st March)

Option B: 4 quarterly payments with a 2.5% discount on tuition fees:

Term 1 due 15th February

Term 2 due 10th May

Term 3 due 02nd Aug

Term 4 due 25th October

Fee Statements will be sent home monthly with the oldest sibling in the family. Please take the time to look through them to check all payments made by yourself are listed. If at any time you are experiencing financial difficulty and unable to meet your scheduled payment, I encourage you either contact either Mrs Janine Taylor or myself on 9291 6399 or alternatively email narelleduncan@adventist.org.au.

CENTRELINK PAYMENT OPTIONS

Centrepay - the easy way to pay your bills and expenses. Centrepay is a voluntary bill-paying service, which is free for Centrelink customers. Use Centrepay to arrange regular deductions to your school fees from your Centrelink payment. You can start or change a deduction at any time. The quickest way to do it is through your Centrelink account online. This can also be set up here at school, so no more time wasted in Centrelink queue's.

IMPORTANT NOTE

If you are paying your fees via Direct Deposit, please make sure you place CAP/family code (eg. CAP/DUNCD) as your description/reference to ensure the payment is assigned correctly, especially if you have children enrolled at both the secondary and the primary campus. Thank-you.



Thank you in advance for your commitment to paying your child/ren's school fees.

Kind regards,

Mrs Narelle Duncan

School Registrar/Bus Coordinator

Fire Safety



Please note that any day classed as being a CATASTROPHIC FIRE DAY in the Perth Hills will result in school being cancelled for the day.

All schools in the Hills are on a special alert system and will be notified if such a day is forecast. This alert is normally done by 1pm of the day preceding and allows us time to notify parents.

ABC radio (720AM) announces all fire warnings and regularly keeps up to date. Therefore on extreme weather days, the school office will have the radio playing in the background to simply stay in touch with any current fire warnings.

If ever the school needs to be evacuated off site for events such as a bushfire, our destination is Advent Park Campground, Kalamunda Road, MAIDA VALE. Advent Park has a kitchen, toilets, shade, water and shelter available. This is also the location of off campus evacuation for the High School Campus.

If you at any stage hear of schools in this area being evacuated, please do not rush to school to collect students as you may create traffic issues that would prolong evacuation.

NEW School Banking rewards now available!

Exciting new Term 1 rewards with a Polar Savers theme are now available, while stocks last!



Scented Stackable Highlighter



Snowy Origami Set

For every deposit made at school students will receive a silver Dollarmites token. Once students have individually collected 10 tokens they can redeem them for exclusive School Banking reward items in recognition of their regular savings habits. There are two new items released each term so be sure to keep an eye out for them!

Thank you for supporting the School Banking program and remember, School Banking day is every **Tuesday**. Each week, hand your deposit book and money to the front office.

INTRODUCING



Mrs Kahlie Blazicevic

Holiday Activity: staying near the beach with my family. Nature seems to make us all happy.

Family Tradition: our backyard pizza nights! My husband makes the best pizza and the girls love getting involved.

Inspired by: Listening to podcasts and watching documentaries. It's my favourite thing to do!

Bible Verse: Jeremiah 29:11 "For I know the plans I have for you, declares the Lord, plans to prosper you and not to harm you, plans to give you hope and a future."



Mrs Sara Foster

Food: Antipasto Plate

Holiday Activity: Relaxing at the beach

Secret talent: Cake Decorating

Bible Verse: 1 Corinthians 13:4-8 "Love is patient and kind. Love is not jealous or boastful or

proud or rude. It does not demand its own way. It is not irritable, and it keeps no record of being wronged. It does not rejoice about injustice but rejoices whenever the truth wins out. Love never gives up, never loses faith, is always hopeful, and endures through every circumstance. Prophecy and speaking in unknown languages and special knowledge will become useless. But love will last forever!"



Mrs Dayle Mauga

Food: Italian food and Cheesecake

Holiday Activity: Spending time at the beach

Inspired by: People who dedicate their lives to helping others

Bible verse: Matthew 28:20 "...And surely I am with you always, to the very end of the age."



Mrs Laurene Chapman

Food: Anything Mexican particularly Burritos and Chilli Con Queso dip ☐

Holiday Activity: Cruising

Family Tradition: Setting up the Christmas tree all together and eating waffles afterwards.

Bible Verse: Isaiah 40:31 "But those who hope in the Lord will renew their strength. They will soar on wings like eagles; they will run and not grow weary, they will walk and not be faint."



Mrs Debra Sheldrick

Secret Talent: I love to sew clothes for myself and my children.

Family Tradition: Sleep over at my parent's house over Christmas so we can all be together for the WHOLE day.

Holiday Activity: Anything with family and friends.

Bible verse: 2 Corinthians 1:4 "He comforts us in all our troubles so that we can comfort others. When they are troubled, we will be able to give them the same comfort God has given us."

SPORT & LIBRARY

Sporting Schools

There will be NO Sporting Schools in Term 1.
We will inform you through our school newsletter when after school sports will commence again.

Water Bottles

Just a reminder to parents to please give your child/ren a water bottle to bring to school on the days they have sport.

Please see below on what day sport falls on for your child/ren.



CLASS SPORT AND LIBRARY DAYS

Year	Sport	Library
3YO Kindy	~	Thursday
4YO Kindy	Friday	Friday
Pre-Primary	Thursday	Friday
Year 1	Thursday	Tuesday**
Year 2	Thursday	Friday**
Year 3	Wednesday	Tuesday
Year 4	Wednesday	Friday
Year 5	Thursday	Tuesday
Year 6	Thursday	Tuesday

On your child's allocated **Sport day**, they will need to come to school dressed in their sport uniform (shorts/skort, polo shirt, hat and sneakers).

On **Library days**, they will need to bring their school library bag and any books that need to be returned.

Please take a note of the allocated Sport and Library days for your child/ren.

****Please note the change of library day.**

FROM OUR CHAPLAIN...

Monday was a great day welcoming everyone back to school! It was lovely to catch up with students and families and hear happy chatter coming from classrooms again!



Our Year 3's encountered a special memory on their first day. As I visited their classroom, I was shown a Monarch butterfly, hanging from its cocoon in a little container. This butterfly came to school as a chrysalis, protected in its cocoon and during the morning it emerged as a butterfly! What an inspiring experience for our Year 3's to watch.

The education of a child is a journey, with many changes taking place along the way. We want to partner with you to make 2019, a year where your child flourishes here at Carmel Primary. We want every one to feel safe with a sense of belonging as this is where the best learning occurs. We feel humbled that you have chosen our school and we take this responsibility very seriously to work with your child/ren.

We heard our Monarch butterfly was taken home at the end of the first day and it took flight out in the garden. As your child 'takes flight' this year, each on their own individual journey, our prayer is that they will always know they belong and they are loved. This is a gift available to each one of us from our Heavenly Father.



God bless
Mrs Nicola Warchol

Isaiah 43:1
He says, 'Don't be afraid, because I have saved you. I have called you by name, and you are mine.'

Belong

CHURCH NEWS

CARMEL COLLEGE SDA CHURCH

Come along and join in any of the various age related programs or small groups between 9:30am-10:30am each Saturday followed by the church service at 11am. Everyone is welcome!

Upcoming Events

Basket Lunch – 9 February
Youth Café (7-9pm) – 15 February
WOW Luau Party & Pool Movie Night – 16 February
Hillbillies Men's Breakfast – 17 February
Church Camp – March 15-17

Bible Study and Prayer EVERY Tuesday night 7:30-8:30pm at 33 Alpine Rd, Kalamunda.

TRASH & TREASURE AT MAIDA VALE CHURCH

Sunday, 10 February 9am to 1pm
345 Kalamunda Road, Maida Vale.

Baked goods, Books, Clothes, Electrical goods, Lounges, Neck and Shoulder Massage, Other small furniture, Plants, Suicide and Depression Information and lots more!
Plus starting at 11am 'free' vegetarian food tasting - sliders and salads!



Chapel

We have our weekly Chapel program every **FRIDAY** morning from 8:50am to 9:30am in the Multipurpose Room (located next to Library).

We look forward to seeing you there!

BICKLEY SDA CHURCH

Carmel School mum's if you are interested in a Women's Bible Study group, you are invited to come along to Bickley Church on Monday mornings at 9am, starting 11th February.

It will be for an hour followed by morning tea. Not suitable for children.

If you have any questions, please call Ainslie Moloney on 0411 771 936.



LIVINGSTON SDA CHURCH

NINJA WARRIOR

Saturday, February 23 starting 7pm.

Fun for the whole family...

Sack Races, Inflatable Obstacle Course, Wipeout Challenge, Giant Jenga, Gladiator Duel, Dunk Tank and so much more!

Tickets available on the night or go the Livingston Facebook page on how to purchase tickets online.

BIG CAMP 2019

We invite you to come along and join in with the annual Adventist Big Camp Convention held on over the Easter long weekend April 19th-22nd at Advent Park, Kalamunda Road, Maida Vale.

Applications are available online.

Included in the online application is the ability to book your children's activities and Actipasses.

Register yourself and your family as either Campers or Day Visitors at

wa.adventist.org.au/events

In the interest of creating a child safe place, please note that ALL campers and day visitors (including Sabbath visitors) must be registered before entry to Advent Park.

MAGGIE DENT AT LIVINGSTON SDA CHURCH

Adolescence Unplugged

Adolescents need adult allies to help them navigate the tricky waters of the teenage years – the art of guiding, and encouraging empowerment while strengthening self-esteem and personal autonomy is one that can be learned. This seminar explores the shift in raising children to raising adolescents, and what works and what won't.

Presented by: Livingston Seventh-day Adventist Church

Cost: \$20

Online bookings will close Wednesday, March 20 or if sold out – online tickets will be available early February at <https://livingstonsda.church>



Happy Birthday to the following students who celebrated a birthday in January!

Carter (PP)	Ella (Yr 5)	Evan (Yr 4)
Kody (Yr 6)	Judd (Yr 4)	Caitlin (Yr 5)
Declan (Yr 4)	Will (Yr 4)	Elizabeth (Yr 4)
Jason (PP)	Hunter (PP)	Eden B (PP)

And to the following students who celebrate an upcoming birthday!

Laura (Yr 6)	Faith (Yr 5)	Zeke (Yr 6)
Aelan (PP)	Malachi (Yr 2)	Jason (Yr 3)
Taina (PP)		

We pray that God will bless you in the year ahead.

COMMUNITY NEWS

Nectarines for SALE

Grade 1, small yellow nectarines.

\$20 for 10kg box.

Please call Nancy on 0419 938 564 to order your box.



WEET-BIX TRYathlon

This annual event will be held again at the Terry Tyzack Aquatic Centre in Inglewood on March 24. It is a fantastic event for children aged between 7 and 15 years of age. Each year we have a growing number of students who participate and we encourage you to be involved again this year.

When registering, please ensure you nominate **Carmel Adventist College – Bickley** as your school. When we have more than 15 entries, Carmel Primary goes into the draw to win significant prizes for our school.

Early Bird registration pricing has closed.

Regular pricing closes on 7 March (save \$10 per child).

Registrations close on 17 March.



Upcoming Excursions or Incursions

Yr 1 Kings Park Excursion.....Wed, 6th March
Yr 5 'Living with Fire' Excursion.....Wed, 20th March
Kindy & Pre-Primary AQWA Excursion.....Mon, 8th April
Yr 1 Reptile Education Incursion.....Mon, 8th April

Pre-Loved School Uniforms

Go to our 'Carmel Adventist College Primary & Secondary – Buy, Sell or Swap'. This page is for both Primary and Secondary Uniforms. Simply click the 'JOIN GROUP' button and Admin will get you off and running.



Like us on Facebook for regular information updates.

Search for Carmel Adventist College Primary.

SCHOOL TERM DATES 2019

Term 1	Monday, February 4 – Friday, April 12
Term 2	Tuesday, April 30 – Friday, July 5
Term 3	Tuesday, July 23 – Friday, September 27
Term 4	Tuesday, October 15 – Tuesday, Dec 10



CARMEL PRIMARY
ADVENTIST COLLEGE

p. (08) 9291 6399

e. admin@carmelcollegeprimary.wa.edu.au

w. www.carmelcollege.wa.edu.au

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Select date



Add items



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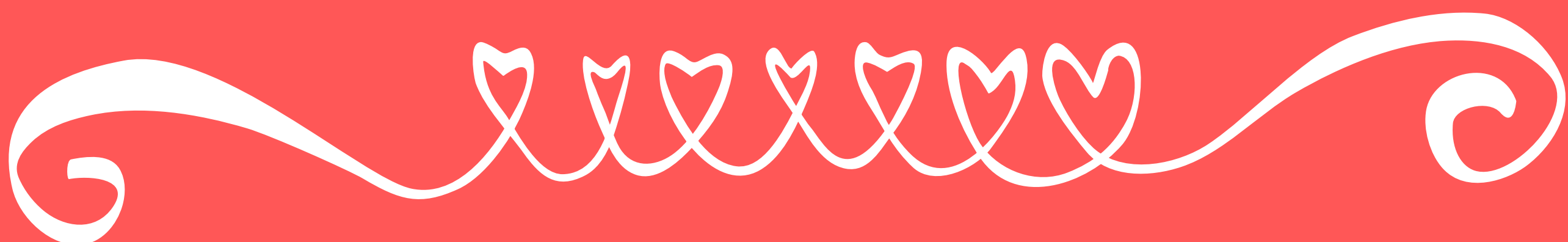
DOOR PRIZES & ENTERTAINMENT!

Valentines
Day
Outdoor
Movie Event



- 6PM THURS 14TH FEB
- MOVIE COMMENCING AT 7PM
- CARMEL COLLEGE
210 GLENISLA ROAD, CARMEL
- \$10 (COUPLE)
- \$20 (FAMILY)
- FREE BABYSITTING
- FOOD FOR SALE
- MOVIE - THE GREATEST SHOWMAN
- BYO CHAIRS / RUGS

ALL PROCEEDS TO YEAR 10 SERVICE TRIP





Australian Government
Department of Education and Training

For parents/guardians of students:

Frequently Asked Questions– 2019 Student Residential Address and Other Information Collection

What do I need to do?

Your school will provide the Australian Government Department of Education and Training (the department) with the information that is required as part of the Student Residential Address and Other Information Collection (the address collection).

The only thing you need to do is to ensure that your school has up-to-date:

- residential address details for your child(ren)
- parent and/or guardian names and addresses.

Please do not send this information to the department.

What information is being collected?

Schools provide the following information about each student to the department:

- Student residential address (**not student names**)
- Student level of education (i.e. whether the student is a primary or secondary student)
- Student boarding school status (i.e. whether the student is boarding or a day student)
- Names and residential addresses of students' parent(s) and/or guardian(s)

Why is this information being collected?

This collection is undertaken each year and is used to inform Commonwealth school education policy, and to help ensure Commonwealth funding arrangements for non-government schools are based on need, and are fair and transparent.

FAQs for parents – 2019 Student Residential Address and other Information Collection

On 20 September 2018 the Government announced that it will implement a new, improved capacity to contribute methodology used in the calculation of the Commonwealth's needs-based funding arrangements for non-government schools. This follows a review of the existing socio-economic status (SES) score methodology by the National School Resourcing Board. Further information about the review and the Government's response can be found here: <https://www.education.gov.au/review-socio-economic-status-ses-score-methodology>.

The information that is collected will be used to refine the new capacity to contribute methodology and may also be used in school funding calculations from 2020.

When is the 2019 address collection?

The collection will open on 19 February 2019 and close on 18 March 2019.

Is my personal information secure?

Yes. Your personal information is protected by law, including the *Privacy Act 1988* (Cth) (Privacy Act). Additionally, any use and disclosure of your personal information relating to the address collection will occur in accordance with the Australian Education Regulation 2013.

Your personal information gathered under the collection may be used by the department, or disclosed to the Australian Bureau of Statistics (the ABS), for the purposes of SES score policy development, reviewing SES score methodology, calculating SES scores, Commonwealth school education policy development (including school funding), or where it is otherwise required or authorised by law.

To support the collection, the department commissioned an independent privacy impact assessment (PIA). Among other things, the PIA assesses the flows of information under the collection, compliance with the Privacy Act and measures in-place to safeguard the personal information being collected. The report is available at <https://docs.education.gov.au/node/51436>.

The collection notice you were provided by your school also contains additional information about how the department may use and disclose your personal information.

Who should I contact if I have concerns about privacy?

If you have any concerns about privacy relating to this collection you can contact the department by:

- Email: seshelpdesk@education.gov.au
- Phone: [1800 677 027](tel:1800677027) (select Option 4)

For parents/guardians of students:

2019 Student Residential Address and Other Information collection notice

This notice is from the Australian Government Department of Education and Training (the department), to advise you that the department has requested that your child's school provide a statement of addresses, in accordance with the Australian Education Regulation 2013 (Cth) (Regulation).

A *statement of addresses* contains the following information about each student at the school:

- Student residential address (**not student names**)
- Student level of education (i.e. whether the student is a primary or secondary student)
- Student boarding school status (i.e. whether the student is boarding or a day student)
- Names and residential addresses of students' parent(s) and/or guardian(s)

Schools generate a record number for each student for the purposes of this collection, which is also provided to the department.

Purpose of the collection

This collection is routinely used to inform Commonwealth school education policy, and to help ensure that Commonwealth funding arrangements for non-government schools are based on need, and are fair and transparent.

On 20 September 2018 the Government announced that it will implement a new, improved capacity to contribute methodology used in the calculation of the Commonwealth's needs-based funding arrangements for non-government schools. This follows a review of the existing socio-economic status (SES) score methodology by the National School Resourcing Board. Further information about the review and the Government's response can be found here: <https://www.education.gov.au/review-socio-economic-status-ses-score-methodology>.

The information collected in the *statement of addresses* will be used to refine the new capacity to contribute methodology and may also be used in school funding calculations from 2020.

Use and disclosure of personal information

Your personal information is protected by law, including the *Privacy Act 1988* (Cth). Any use and disclosure of your personal information relating to the *statement of addresses* will occur in accordance with the Regulation.

Your personal information may be used by the department, or disclosed to the Australian Bureau of Statistics (ABS), for the purposes of SES score policy development, reviewing SES score methodology, calculating SES scores, Commonwealth school education policy development (including school funding), or where it is otherwise required or authorised by law.

For example, your personal information may be provided to the ABS for statistical and research purposes, which includes data integration projects such as the Multi-Agency Data Integration Project (MADIP). Further information on the MADIP can be found here:

[http://www.abs.gov.au/websitedbs/D3310114.nsf/4a256353001af3ed4b2562bb00121564/9099c77cb979d558ca258198001b27a0/\\$FILE/MADIP%20iPIA_2018.pdf](http://www.abs.gov.au/websitedbs/D3310114.nsf/4a256353001af3ed4b2562bb00121564/9099c77cb979d558ca258198001b27a0/$FILE/MADIP%20iPIA_2018.pdf).

The department may, from time to time, carry out audits of school submissions. In the event of an audit, contracted auditors may seek to compare a school's *statement of addresses* with student enrolment information held by the school. These contractors will not use the information for any other purpose.

The department may also be required to disclose your personal information to its service providers, including the Australian Government Department of Jobs and Small Business, for the purposes of the provision of information and communications technology (ICT) support services to the department.



What do you need to do?

You are not required to do anything. Your school is responsible for providing the requested details to the department, however, you may wish to ensure that your school has the most up-to-date and correct details for your family.

Contacts for further information

Your school can provide additional information about the process of the address collection.

If you have any further questions regarding the collection, you can contact the department by:

- Email: seshelpdesk@education.gov.au
- Phone (free call): SES helpdesk on 1800 677 027 (Option 4)

The department's privacy policy is available on the department's website at www.education.gov.au. The privacy policy contains information about:

- how individuals can access and seek correction of the personal information held by the department;
- how complaints about breaches of the *Privacy Act 1988* (Cth) can be made; and
- how the department will deal with these complaints.