



CARMEL PRIMARY
ADVENTIST COLLEGE

BACK TO SCHOOL INFORMATION

Welcome to a new school year at Carmel Adventist College Primary!

The information contained will be useful for you and your child/ren as we plan for the new school year.

IMPORTANT DATES FOR TERM 1, 2021



January 27 (Wednesday)	Registration Day
February 1 (Monday)	Term 1 Commences (4YO Kindy, PP - Yr 6)
February 2 (Tuesday)	3YO Kindy commence
February 5 (Friday)	Welcome Back Picnic Tea
February 16 (Tuesday)	Storytime in the Bush commences
March 1 (Monday)	Labour Day Public Holiday
March 8 (Mon) - March 19 (Fri)	Swimming Lessons (PP - Yr 6)
March 24 (Wednesday)	Parent / Teacher Interviews
March 31 (Wednesday)	School Photo Day
March 31 (Wednesday)	Term 1 Concludes
April 1 (Thursday)	Student Free Day & Staff PD
April 2 (Fri) - April 5 (Mon)	Easter Long Weekend

REGISTRATION DAY

WEDNESDAY, 27 JANUARY 2021

10AM - 2PM

The school will be open for you to come and collect your child/ren's books (for covering), say hello to their new teacher and have a look at their new classroom. There will also be some important forms for you to complete.

The uniform shops will be open at the Primary (sport uniform) and Secondary (formal uniform) for all your uniform requirements.

We look forward to seeing you!



On Registration Day you will receive an A4 envelope with a bright yellow label on the front with the following forms:

- o **2021 Fee Statement**
- o **2021 'Blue' Fee Payment Commitment Form**
- o **Confidential Student Information Form**
- o **Swimming Permission Slip**
- o **NAPLAN Data Collection Form (Years 3 only)**
- o **Photo Permission Form* (new students only)**

**Photo consent remains in place for the duration of your child/ren's enrolment or until such time as you advise the school otherwise, in writing.*

Front office would really appreciate the above forms be completed and handed in on Registration Day. Thank-you. If you are unable to attend Registration Day the envelope along with your child/ren's books will be sent home with them on the first day of school.

SWIMMING CERTIFICATES

If your child/ren have participated in swimming lessons over the holidays, could you please bring in a **copy of their certificate on Registration Day** for our records.

Please note that the 'grading system' from the Department of Education for Interm swimming can vary. Whilst your child/ren may have done swimming lessons either privately or during the school holidays, their swimming level is determined by the swimming instructors for the Department of Education.



Uniform Shop



HOLIDAY OPENING HOURS

PRIMARY CAMPUS

Wednesday, 27 January | 10am - 2pm
Thursday, 28 January | 10am - 2pm
Friday, 30 January | 10am - 2pm

SECONDARY CAMPUS **

Wednesday, 27 January | 9am - 3:30pm

**Bookings Essential. Go to <https://sobs.com.au/pt3/parent.php?schoolid=945>

REGULAR OPENING HOURS

PRIMARY

Tuesday | 8:45am - 9:15am
Wednesday | 3pm - 3:30pm

SECONDARY

(commencing Feb 8)

Tuesday | 8:30am - 9:30am
Wednesday | 8:30am - 9:30am
Thursday | 8:30am - 9:30am

If you would like to pre-order uniforms from the Secondary, you can order by email -uniform@carmelcollege.net

Term 1 is...Summer Uniform

Year 1 - 6

Boys – college grey shorts, blue logo shirt, grey ankle socks (one fold) and black polishable lace-up shoes.

Girls – tartan dress, white ankle socks (one fold) and black polishable lace-up shoes.

Sport uniform is the blue/gold polo t-shirt with logo, blue shorts (uniform shop only) and sport shoes in plain white, blue, black, red and grey. Socks are to be plain white and visible above the shoe line, with no visible logo.

Skirt option available for girls.

The blue school hat is also required.

Please refer to the 'Primary Student Handbook' (on website – under 'Enrolments) for more information.

3YO and 4YO Kindy & Pre-Primary

3YO Kindy – blue polo t-shirt with logo, blue shorts and skirt option available for girls (uniform shop only).

4YO Kindy & Pre-Primary – blue/gold polo t-shirt with logo, blue shorts (uniform shop only). Skirt option available for girls.

Shoes – sports shoes in plain white, blue, black, red or grey.

Socks – plain white with no visible logo and visible above the shoe line.

The blue school hat is also required.



SPORT AND LIBRARY DAYS



YEAR

SPORT

LIBRARY

3YO Kindy

~

Thursday

4YO Kindy

Friday

Wednesday

Pre-Primary

Wednesday

Tuesday

Year 1

Tuesday

Wednesday

Year 2

Monday

Thursday

Year 3

Friday

Thursday

Year 4

Wednesday

Thursday

Year 5

Wednesday

Tuesday

Year 6

Thursday

Tuesday

Each class has a set day once a week when they will participate in sporting games and have the opportunity to borrow books from the library.

On **sport day**, your child will need to come to school dressed in their sport uniform (shorts, polo shirt, hat and sneakers.

On **library day**, they will need to remember to bring their school library bag and any books that need to be returned.

Please take a note of the days sport and library falls on for your child/ren.

General Information

Absent

At Carmel we take your child's duty of care seriously and, as such, we need to be informed whenever a child is absent from school and the reason for absence (eg sick, family reasons, doctor, dental or specialist appointment), so that this can be noted on our attendance records. This can be done by phoning between 8:30-9:00am, emailing primary.admin@cac.wa.edu.au or using the SKOOLBAG app on the morning of your child's absence.

Late

We really do appreciate your efforts to have the children on time for the start of school. If your child is late to school for any reason, please ensure they come to the front office to be signed in BEFORE they go to their classroom. The first bell is at 8:45am. Attendance Rolls are marked at 8:50am.

Visitors

Any one who comes to the school (other than to pick up or drop off their child/ren) MUST sign in at the office and wear a green 'visitor' sticker with their name on it. This is to clearly mark who is registered person within our school grounds. While this may seem to be a bit of a pain, we do it in the interest of keeping your children safe from undesirables.

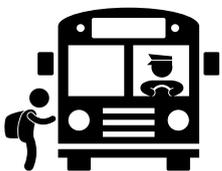
After School Supervision & Pick up

The safety of your children is of paramount to us and because of this we have policies and routines in place to ensure that students leave the grounds safely once school is over for the day.

The Kindy and Pre-Primary classes are dismissed at the 3:10pm bell. The final bell for the day is at 3:15pm. For Years 1-6, classwork is finished and students dismissed at this time. If parents have not arrived by this time, students from Year 1-6 are to make their way to the front of the school (near the library) and sit on the wall where teachers are on duty to supervise until parents arrive.



If students are riding their bike or walking home, students are to collect their bike, walk to the drink fountain outside the staffroom and wait for a teacher to assist with crossing the road.



If students are catching the bus home, they are to make their way to the front of the school (near the front office) and line up in the respective bus line where teachers are on duty to supervise.

IMPORTANT – Change of plans for afternoon transport/pick-up

Please ensure that any change of plans to afternoon transport details are made directly to the class teacher or through the office by a parent or a guardian (not a student). This includes students using the free shuttle service down to the Secondary. Changes to plans can be through a written note, a phone call or an email by a parent or guardian.

Please note that in the absence of permission from you, we have no choice but to follow the regular routine for your children.

Parking

The area in front of the main entry to the school is the bus drop-off point for buses each morning. There is also a longer section required for buses here each afternoon as well. If you are dropping-off or collecting your child by car, please park by the second entrance in front of the library or in the car park across the road. Thanks for your help in making our school a safe place.

Bus Contact Details

Please note that bus matters will be coordinated by each individual school. Should you have any questions, concerns or require a change to a current bus-stop, please contact the appropriate campus directly.

We hope to have the 2021 Bus Schedule emailed to parents by the end of this week.

Contact details are as follows:

Primary Campus

Contact: Narelle Duncan
Phone: 9291 6399
Email: primary.admin@cac.wa.edu.au

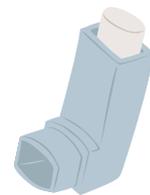
Secondary Campus

Contact: Julie McCutcheon
Phone: 9293 5333
Email: secondary.admin@cac.wa.edu.au

We kindly request that you please only call the bus mobile number 0488 119 945 out of school hours.

Medical Plans

Please ensure you have provided an up-to-date Medical Plan (Asthma Action Plan, Anaphylaxis Action Plan etc) for your child. Medical Plan's should be reviewed regularly by your child's medical practitioner and the school notified of any changes. An Asthma Action Plan can also include information for the school if your child requires asthma medications prior to sport or at any other time during school hours.



Lost Property

We strongly encourage parents to clearly label ALL uniform items. Any unlabeled lost property will be placed in the lost property cupboard located outside the staffroom.

Pre-Loved School Uniforms

If you have pre-loved school uniforms that you no longer need or have outgrown OR if you are wanting to purchase pre-loved uniforms, check out our Facebook page... 'Carmel Adventist College Primary & Secondary – Buy, Sell or Swap'. This page is for both Primary and Secondary Uniforms. Simply click the 'JOIN GROUP' button and Admin will get you off and running.

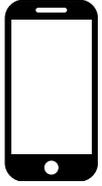
Sporting Schools (After School Sports)

Sporting Schools is an Australian Government initiative to get children committed to a lifelong love of sport. Sporting Schools runs on a Wednesday, after school hours from 3:30pm - 4:30pm. We will inform you through our school newsletter when Sporting Schools will commence, what the sport options will be and when permission forms will be sent home.

Canteen Lunch Orders

The lunch orders are supplied by Walliston Deli each Friday. If you would like to order lunch for your child on this day, you can either pre-order online (see page 8 for instructions) or fill in a lunch bag (located outside near the staffroom) and hand your order and money into the front office by 9am. Orders are delivered at 1pm. Lunch order menu's and bags are available from the front office.

Skoolbag (Smart Phone App)



We have a FREE App that can be downloaded from the respective App stores. The App can be used for a whole variety of purposes, but especially for the purpose of instant communication between school and parent/guardian. In your App store, search SKOOLBAG and then scroll down to Carmel Adventist College (the App is for both the Primary and Secondary).

Chapel

Please note that we have our weekly Chapel and Assembly program every FRIDAY morning from 8:50am to 9:30am in our Multipurpose Room (located next to Library). On Friday (5 Feb), our first chapel for the new school year will be coordinated by our staff. All parents are welcome to attend.

Storytime in the Bush

Storytime in the Bush is an interactive nature based story retell aimed specifically at 2 - 4 year olds. Our creative early childhood teachers share a story with the children, complete a craft activity and then enjoy morning tea together. Following the story, the children have time to explore the amazing outdoor play area, which they love! This program is proving to be a wonderful way to meet new families and introduce them to our school.

We invite families to join us in our early childhood area for an interactive and enjoyable morning from 9:30am to 11:00am six times each term on a Tuesday (commencing 16 February 2021). Bookings essential on 9291 6399 or email primary.admin@cac.wa.edu.au. \$10 family/session or \$5 child/session. A parent or guardian must accompany children.

Student Banking

At Carmel College we believe in teaching our children the value of saving their money. By participating in our Student Banking program (Commonwealth Dollarmites), your child will be rewarded with not only seeing their bank account grow, but achieving small awards and prizes for meeting their banking goals. If you would like to join in our banking program, get your child started at commbank.com.au/schoolbanking.



School banking day is on **TUESDAY**. Each week, hand your deposit book and money to the front office.

Newsletter Distribution

The fortnightly newsletter is emailed, available to view on the Skoolbag App and on the website. If you would like to receive your Newsletter in paper format, please notify the front office. If you do not receive the newsletter via email (the first issue will be sent in week 2), please contact the front office to verify your email address.



Welcome Back Picnic Tea

FRIDAY, 5 FEBRUARY | 6PM

Join us on the school oval for a BYO Picnic Tea at 6pm, followed by a special blessing for the new school year!

BYO chairs/picnic blanket.

Registration is required. Click on the link below:
<https://sobs.com.au/pt3/parent.php?schoolid=945>



PRIVATE MUSIC TUTORS

If you are interested in your child/ren taking music lessons here at the school, please see information below.

Available School Hours

- Piano – Rocco DeBellis 0400 218 850
- Piano – Esther Arthur 0407 170 510
- Guitar – Bernard McDonagh 0405 767 338
- Violin & Cello – Julie Harrison 0409 887 766

Whilst we provide the facilities for these lessons, they are operated privately. Fees are set by individual teachers and are payable directly to them. For all enquiries, please phone the appropriate teacher.



School Office Opening Hours

Primary Campus

Open from 8:30am – 4:00pm

Address: 18 First Ave, Bickley WA 6076
Phone: (08) 9291 6399
Email: primary.admin@cac.wa.edu.au

Secondary Campus

Open from 8:30am – 4:00pm

Address: 210 Glenisla Rd, Carmel WA 6076
Phone: (08) 9293 5333
Email: secondary.admin@cac.wa.edu.au

Pre-Loved School Uniforms

Go to our 'Carmel Adventist College Primary & Secondary – Buy, Sell or Swap'. This page is for both Primary and Secondary Uniforms. Simply click the 'JOIN GROUP' button and Admin will get you off and running.



Like us on Facebook for regular information, updates and photos.
Search for Carmel Adventist College Primary.

School Term Dates 2021

Term 1	Monday, Feb 1 – Wednesday, March 31
Term 2	Tuesday, April 20 – Friday, July 2
Term 3	Tuesday, July 20 – Friday, September 24
Term 4	Tuesday, Oct 12 – Friday, December 10



CARMEL PRIMARY
ADVENTIST COLLEGE

p. (08) 9291 6399

e. primary.admin@cac.wa.edu.au
w. www.carmelcollege.wa.edu.au

**REGISTER
TODAY!**
QUICK & EASY

**WE ARE
NOW A
QUICKCLIQ
MEMBER!**

By supporting QuickCliqu
you are supporting
your school.



QuickCliqu

REGISTER TODAY AT

www.QuickCliqu.com.au

How to get started:

- Visit www.Quickcliq.com.au
- Sign up by completing the registration form
- Recieve a confirmation email with activation link
- Activate your account and login to the website
- Add a student and nominate their school
- Order whenever you like

How to order meals:



Select a student



Select date



Add items



Confirm

It is that simple! It is our job to make your life easier.

Using QuickCliqu helps you stay organised, order up-to four weeks in advance.

SAFE & SECURE

SUPPORT LINE: 1300 11 66 37

ORDER 24/7